

BLOCK PARTY APPLICATION

*****15 Business Days Required for Approval*****

PLEASE ENTER DATA CLEARLY

Email: clerks@bolingbrook.gov

DATE OF EVENT: _____ START TIME: _____ END TIME: _____

*Block Party's are not to start before noon or end after 10:00 p.m.

BLOCK /AREA OF ACTIVITY:

Two block party barricades are required for your block party event. You will find the Barricade request form on page 4. The barricades are to be picked up at Public Works, 299 Canterbury Lane. **FRIDAYS ONLY** between the hours of 1PM - 4PM at 299 Canterbury Lane.
Public Works number: 630-226-8800

APPLICANT INFORMATION

NAME: _____ DATE OF BIRTH: _____

ADDRESS: _____ PHONE NUMBER: _____

E-MAIL ADDRESS: _____ ORGANIZATION: _____

NAME OF PERSON RESPONSIBLE FOR ACTIVITY: (If different than applicant) _____

PHONE NUMBER: _____ DATE OF BIRTH: _____

On the reverse side of this application, please include a list of approval signatures and addresses for **75% or more of the homes affected** in the area of the block party whether they are participating or not.

***** For Office Use Only *****

APPROVALS:

Community Outreach

Police Chief

Fire Chief

Director of Public Works

Village Administrator



Bolingbrook

a place to grow

Mary S. Alexander-Basta
Mayor

Martha M. Barton
Village Clerk

Michael T. Lawler
Deputy Mayor
&
Village Trustee

Village Trustees
Michael J. Carpanzano
Troy J. Doris
Jean M. Kelly
Bhavini K. Patel
Jose Quintero

Village Attorney
Odelson •
Murphy • Frazier •
McGrath, LTD.



375 W. Briarcliff Road
Bolingbrook, Illinois
60440-3829

www.bolingbrook.gov

(630) 226-8400
FAX: (630) 226-8409

BLOCK PARTY BARRICADES

- ❖ **YOU WILL BE PROVIDED WITH TWO (2) 8 FT. BARRICADES**

- ❖ **BARRICADES WILL BE AVAILABLE FOR PICK UP THE FRIDAY PRIOR TO YOUR EVENT FROM 1 P.M. – 4 P.M.**

- ❖ **PLEASE VISIT THE FRONT ENTRANCE OF THE PUBLIC WORKS FACILITY AT 299 CANTERBURY LN. TO SIGN OUT THE BARRICADES AND PROVIDE THE REFUNDABLE \$20 DEPOSIT. Deposits can only be accepted in the form of cash or check.**

- ❖ **BARRICADES SHOULD BE RETURNED NO LATER THAN THE TUESDAY FOLLOWING YOUR EVENT FROM 1 – 4 P.M.**



VILLAGE OF BOLINGBROOK BLOCK PARTY BARRICADE RENTAL FORM

ORGANIZATION: _____

DATE OF REQUEST: _____

EVENT: _____

DATE OF EVENT: _____ TO: _____

CONTACT PERSON: _____

TIME OF EVENT: _____ TO: _____

ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____ EMAIL: _____

DESCRIPTION OF EVENT: _____

All requests will be taken subject to availability.

FOR REQUESTS NOT ON YOUR PROPERTY: WRITTEN PERMISSION - FROM THE PARK DISTRICT call 630 739-4696 OR PROPERTY OWNER – MUST BE ATTACHED TO THIS FORM BEFORE YOUR REQUEST CAN BE PROCESSED.

I have read and understand the above statements: _____ Date: _____

ITEM NEEDED	*REFUNDABLE DEPOSIT/PER OCCASION	BARRICADES GIVEN
BLOCK PARTY BARRICADE	\$20.00	2

***A refundable deposit, in the form of cash or check payable to the Village of Bolingbrook, must be submitted at time of pick up. THE DEPOSIT WILL BE RETURNED WHEN THE ITEMS ARE RETURNED.**

<<< FOR OFFICE USE ONLY >>>

DATE RECEIVED: _____ *SEE OPEN AIR APPLICATION FOR APPROVALS

Public Works Department

Phone: (630) 226-8800 Email: publicworks@bolingbrook.com