

**MINUTES FOR THE REGULAR MEETING OF THE MAYOR AND BOARD  
OF TRUSTEES OF THE VILLAGE OF BOLINGBROOK – JULY 12, 2016**

**CALL TO ORDER**

The Regular Meeting of the Mayor and Board of Trustees of the Village of Bolingbrook was called to order at the hour of 8:00 p.m., July 12, 2016, in Bolingbrook, Illinois, by Mayor Roger C. Claar.

**PLEDGE OF ALLEGIANCE**

Mayor Claar requested Bolingbrook Cub Scout Pack #31 lead the Pledge of Allegiance. The Pack was there to accept the 1st Place Award from the Bolingbrook Arts Council for their birdhouse entry in the competition at the Village Picnic on June 26th.

**ROLL CALL**

Village Clerk, Carol S. Penning, called the roll. Present were: Mayor Roger C. Claar, and Trustees Michael T. Lawler, Ricardo Morales, Joseph B. Morelli and Maria A. Zarate

Absent: Leroy J. Brown and Patricia E. Schanks

Also present were: Village Clerk - Carol Penning, Village Attorney - James Boan, Public Safety Director - Thomas Ross, Director of Public Services & Development – Lucas Rickelman and Finance Director – Rosa Cojulun

Representing the press: No press attended.

**JOURNAL OF PROCEEDINGS**

Motion Morales, second Lawler to approve the minutes of the regular meeting of June 28, 2016, Village Board meeting as submitted by the Village Clerk.

Voice vote. Motion carried.

**APPROVAL OF AGENDA/ADDITIONS**

There were no additions or corrections to the agenda.

Motion Morelli, second Zarate to approve the agenda.

Voice vote. Motion carried.

**APPROVAL OF APPOINTMENTS/REAPPOINTMENTS**

None

## **REPORTS OF OFFICERS**

### **PRESENTATION**

Arts Council Commission - Birdhouse Winner

1<sup>st</sup> Place - Cub Scout Pack 31/Webelos Fire Lion Patrol (Den 4)

De'Aveon Mitchell

Lucas Beechler

Kellem Copeland

Cameron Montrose

Alden Huyhn

Ian Zarnott

Colin Stuart, Den Chief

Trevor Copeland, Adult Leader

Phyllis Erickson, Chair of the Arts Council Commission, talked about the Birdhouse Competition and presented the Cub Scouts with the 1st Class Ribbon. Phyllis Erickson also acknowledged Village Clerk Carol Penning's 2<sup>nd</sup> place Class Ribbon for the birdhouse that was made on behalf of the Executive Department. Mayor Claar talked with the Scouts about their entry, the meaning of their birdhouse and how long it took them to make. Phyllis mentioned that Kathleen Campbell in the Finance Department purchased the birdhouse made by the Cub Scout Pack as her son was in Pack 31 when he was a young boy.

### **PROCLAMATIONS**

None

### **BILL APPROVAL**

Motion Zarate, second Lawler to approve expenditures submitted as Bill Listing A - Payables in the amount of \$500,699.10 and Bill Listing B - Pre-pays in the amount of \$4,035,237.86\* totaling \$4,535,936.96. (Copies were made available in the Finance Dept. and Clerk's Office.)

\*Included bond payments made on 6/30/16 for a total of \$3,011,982.13

ROLL CALL: Yea 4 - Lawler, Morales, Morelli, Zarate

Nay 0 - None

Absent 2 - Brown, Schanks

Motion carried.

### **MOTIONS**

#### **MOTION TO INCREASE THE VILLAGE PROSECUTOR'S RETAINER TO \$45,000.00 PER ANNUM**

Motion Morelli, second Morales to adopt a motion to increase the Village Prosecutor's retainer to \$45,000/year.

This motion increased the Village Prosecutor's (Kusta Law Firm, P.C.) retainer to \$45,000/year. \$30,000 for Ordinance Prosecutions and \$15,000 for Administrative Adjudications. The retainer was \$25,000 and \$12,500 for a total of \$37,500/year. The fee had not been increased since 2000.

ROLL CALL: Yea 4 - Lawler, Morales, Morelli, Zarate  
Nay 0 - None  
Absent 2 - Brown, Schanks

Motion carried.

**MOTION TO ACCEPT LOW BID FROM ROADS SAFE TRAFFIC SYSTEMS IN THE AMOUNT OF \$140,000.00 FOR THE 2016-17 MFT PAVEMENT MARKING**

Motion Morales, second Zarate to adopt a motion to accept the low bid from RoadSafe Traffic Systems in the amount of \$140,000 for 2016-2017 MFT Pavement Marking.

At the May 24, 2016 Board meeting, the Village rejected the 2016/17 MFT Pavement Marking bids. The project was rebid. Seven (7) bid packets were sent out and five (5) bids were received. The low bid was RoadSafe Traffic Systems in the amount of \$140,000. The budgeted amount was \$175,000, so the bid was \$35,000 under budget. This motion accepted the low bid.

ROLL CALL: Yea 4 - Lawler, Morales, Morelli, Zarate  
Nay 0 - None  
Absent 2 - Brown, Schanks

Motion carried.

**RESOLUTIONS**

**RESOLUTION 16R-033**  
**APPROVING AMENDMENT TO AGREEMENT BETWEEN THE VILLAGE AND HEARTBREAK TOWING**

Motion Lawler, second Zarate to adopt a resolution approving an amendment to the Agreement between the Village and Heartbreak Towing.

The Village used Heartbreak Towing for service calls made by the Police Department. Heartbreak had not had a rate increase since 2008. This resolution increased the cost for basic tows from \$125 to \$155 and the outdoor storage fee from \$30/day to \$40/day. These fees were in line with what neighboring communities were being charged.

ROLL CALL: Yea 4 - Lawler, Morales, Morelli, Zarate  
Nay 0 - None  
Absent 2 - Brown, Schanks

Motion carried.

**RESOLUTION 16R-034**

**APPROVING AGREEMENT BETWEEN THE VILLAGE AND V&S PROPERTIES MANAGEMENT LLC**

Motion Zarate, second Lawler to adopt a resolution approving an agreement between the Village and V&S Properties Management LLC.

For some time, the Village had wanted to pursue marketing Village Hotels and facilities as a destination for small conventions, meetings and conferences. Roger met with the Hotel Managers to express his vision. In order to take steps to achieve this goal, a consultant needed to be retained to put together a marketing plan, implement it and determine target groups to utilize the hotels and meeting rooms in town.

This resolution retained V & S Properties Management, Inc., owner of the Hilton and Hampton Hotels, to provide the service. The cost was \$125,000/year. It was a two (2) year contract (\$250,000 total). Funding would come from the hotel motel tax.

NOTE: Toni Greathouse will be providing subcontractor services.

ROLL CALL:           Yea 4 - Lawler, Morales, Morelli, Zarate  
                          Nay 0 - None  
                          Absent 2 - Brown, Schanks

Motion carried.

**RESOLUTION 16R-035**

**APPROVING PAYMENT OF NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM AND STORMWATER PERMIT FEES TO THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY**

Motion Zarate, second Morales to adopt a resolution approving the payment of the National Pollution Discharge Elimination System and Stormwater Permit Fees to the Illinois Environmental Protection Agency.

This resolution approved the annual payment to the Illinois Environmental Protection Agency for permit fees. The cost was \$48,500 and covered the operation of the Village's three (3) sanitary treatment plants. The charges included National Pollutant Discharge Elimination System (NPDES) and MS4 Stormwater Discharge (including industrial) permit fees.

ROLL CALL:           Yea 4 - Lawler, Morales, Morelli, Zarate  
                          Nay 0 - None  
                          Absent 2 - Brown, Schanks

Motion carried.

**RESOLUTION 16R-036**

**AUTHORIZING SIGNATURE OF LICENSE AGREEMENT BETWEEN THE VILLAGE AND BOLINGBROOK JAYCEES RE CARNIVAL AT BOLINGBROOK JUBILEE**

Motion Lawler, second Zarate to adopt a resolution authorizing the signature of a License Agreement between the Village and Bolingbrook Jaycees regarding the carnival at the Bolingbrook Jubilee.

This resolution renewed a License Agreement with the Bolingbrook Jaycees regarding the carnival during the 2016 Jubilee (August 19, 20, & 21). The terms of the agreement are the same as previous years:

- Jaycees and Civic and Cultural Affairs Commission would split the cost of signage;
- Jaycees would pay 1/3 of the cost of Village-wide Jubilee mailing;
- Jaycees would reimburse Village for public works and police costs associated with the carnival; and
- Revenue sharing: If the net proceeds exceeded \$6,000, the Village and Jaycees would split any amount over \$6,000.

ROLL CALL:           Yea 4 - Lawler, Morales, Morelli, Zarate  
                          Nay 0 - None  
                          Absent 2 - Brown, Schanks

Motion carried.

**RESOLUTION 16R-037**

**APPROVING INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BOLINGBROOK AND THE VILLAGE OF ROMEOVILLE (990 VETERANS PARKWAY)**

Motion Morelli, second Zarate to adopt a resolution approving an Intergovernmental Agreement between the Village of Bolingbrook and Village of Romeoville regarding 990 Veterans Parkway.

This resolution approved an Intergovernmental Agreement with the Village of Romeoville regarding future relocation of the water main at the intersection of Crossroads Parkway and Veterans Parkway. Romeoville provided water and sewer service to Bolingbrook properties south of I-55. In order to provide water service to 990 Veterans Parkway (Lasky-Jimmy Love), Romeoville requested an agreement stating that if there were any future road improvements that required the relocation of the water main that was being installed to service this property, Romeoville would not be responsible for the cost. This resolution approved the Intergovernmental Agreement.

ROLL CALL:           Yea 4 - Lawler, Morales, Morelli, Zarate  
                          Nay 0 - None  
                          Absent 2 - Brown, Schanks

Motion carried.

**RESOLUTION 16R-038**

**APPROVING EQUIPMENT LEASE FINANCING WITH WINTRUST CAPITAL FOR GOLF CARTS (HARRIS GOLF CARS – YAMAHA)**

Motion Lawler, second Zarate to adopt a resolution approving equipment lease financing with Wintrust Capital for golf carts (Harris Golf Cars - Yamaha).

The current lease/purchase agreement for the golf carts was set to expire. Kemper had negotiated a new contract with Harris Golf Cars (Yamaha) for the carts and Wintrust Capital for the financing. The lease/purchase agreement was for ninety (90) 2017 golf carts, two (2) beverage carts, two (2) passenger transports and three (3) utility carts. The ninety (90) golf carts and two (2) beverage carts would be equipped with a new GPS system. The total cost was \$609,485 (after applying the trade-in value of \$199,250). The purchase was being financed at 2.68% over five (5) years, which would be the life expectancy of the carts. Monthly payments would be made from May through October (golf season) while November through April payments would be deferred. The purchase option after sixty (60) months was \$1. The loan origination fee was \$700; monthly payment; \$21,832 as compared to \$25,319/month currently (a savings of \$3,487/month).

ROLL CALL:            Yea 3 - Lawler, Morelli, Zarate  
                              Nay 0 - None  
                              \*Abstain 1 - Morales  
                              Absent 2 - Brown, Schanks

Motion carried.

\*Trustee Morales stated that he had to abstain from this vote as, although he was not employed by Wintrust Capital, he did work for a Wintrust subsidiary.

**ORDINANCES**

**ORDINANCE 16-066**

**AMENDING CHAPTER 9 OF THE MUNICIPAL CODE (LICENSES) REGARDING SMOKING MATERIALS**

Motion Lawler, second Morales to pass an ordinance amending Chapter 9 of the municipal Code (Licenses) regarding smoking materials.

This was a "housekeeping" ordinance. In 2014, per Ordinance 14-015, the Village Board updated and changed Chapter 9 of the Municipal Code in regards to the definition of smoking materials for enforcement purposes. The definition of "smoking materials" was not changed in Chapter 19 (Licenses). This ordinance updated Chapter 19 so the same definition was used in both ordinances for licensing and enforcement. Mayor Claar noted that Chicago just passed an ordinance that raised the smoking age from eighteen (18) to twenty-one (21).

ROLL CALL:            Yea 4 - Lawler, Morales, Morelli, Zarate  
                              Nay 0 - None  
                              Absent 2 - Brown, Schanks

Motion carried.

**ORDINANCE 16-067**

**AMENDING CHAPTER 13 OF THE MUNICIPAL CODE INCREASING CLASS "C-2" (BEER & WINE OUTDOOR) FROM FIVE (5) TO SIX (6) – PORTILLO'S HOT DOGS, LLC**

Motion Morales, second Zarate to pass an ordinance amending Chapter 13 of the Municipal Code increasing Class C-2 (beer & wine outdoor) from five (5) to six (6) for Portillo's Hot Dogs.

At the last board meeting, Portillo's Hot Dogs was granted a liquor license. They have now requested an outdoor patio license for their restaurant at Rt. 53 and Boughton Rd. This ordinance increased the number of Class C-2 (beer & wine) outdoor seating licenses from five (5) to six (6) accommodating the request.

ROLL CALL:           Yea 4 - Lawler, Morales, Morelli, Zarate  
                          Nay 0 - None  
                          Absent 2 - Brown, Schanks

Motion carried.

**PUBLIC COMMENTS**

None

**TRUSTEES' COMMENTS AND REPORTS**

Trustee Lawler gave details on the Summer Concerts held behind Village Hall every Wednesday evening at the Performing Arts Center from 7:30 to 9:00 p.m. The entertainment scheduled to perform this Wednesday was "Larry Springfield" (blues/R&B music). He also gave information on the production by Theatre-on-the-Hill of "West Side Story" starting weekends from July 8th through July 24th. He then mentioned Mike and Peggy Drey's daughter, Kelly, who was receiving a liver transplant after fighting a rare liver disease for ten (10) years. The family was asking for donations through "Generosity.com" to help defray medical costs. People need to google "Generosity.com Kelly and Rebecca" and click on the site that comes up.

Trustee Morales gave details on the Panther Sports Club Fastpitch Travel Tryouts being held on July 30th and 31st at Bulldog Park. He then gave information on how to sign up for the "Sweet 2016" Bolingbrook Pathways Parade on Sunday, September 11th. Registration forms would need to be handed in no later than July 21st. Trustee Morales commented on how wonderful the fireworks and weather were for the 4th of July Celebration at the Bolingbrook Golf Club.

Trustee Morelli gave information on the SAC (Hampton Park Social Athletic Club) Meat Raffle on Sunday, July 17th, from 11:00 a.m. to 5:00 p.m. at the Bolingbrook Golf Club Tent. Proceeds would go to youth organizations in Bolingbrook and Romeoville. He then gave details on the Bolingbrook Lions 32nd Annual Benefit Golf Outing and Dinner on Thursday, August 4th, at the Bolingbrook Golf Club. The Bolingbrook Lions host their benefit golf outing to raise funds for many humanitarian projects in that will benefit the community.

Trustee Zarate gave information on H2O's "Christmas in July" fundraiser being held this Thursday, July 14th, at the Bolingbrook Golf Club. She then gave details on the Bolingbrook Arts Council "The Art of Wine" event being held at the "2016 Taste of Bolingbrook" on July 23rd, 2016, at the Promenade Bolingbrook between 4:00 and 8:00 p.m. The "Taste" would run from Noon to 10:00 p.m.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion Morelli, second Zarate to adjourn the meeting.

Voice vote. Motion carried and meeting adjourned at 8:36 p.m.

ATTEST:

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Roger C. Claar  
MAYOR

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Carol S. Penning, CMC  
VILLAGE CLERK