

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF BOLINGBROOK – APRIL 22, 2025**

**CALL TO ORDER:**

The Regular Meeting of the Mayor and Board of Trustees of the Village of Bolingbrook was called to order at the hour of 7:30 p.m. on April 22, 2025, in Bolingbrook, Illinois, by Mayor Mary S. Alexander-Basta.

**PLEDGE OF ALLEGIANCE:**

Mayor Mary S. Alexander-Basta requested Maaz Farooqui, a student from Neuqua Valley High School to lead the pledge to the Flag.

**ROLL CALL:**

Deputy Village Clerk, Crystal Tovar, called the roll:

Present were: Mayor Mary S. Alexander-Basta, Trustees Michael T. Lawler, Maria A. Zarate, Michael J. Carpanzano, Troy J. Doris, Jean M. Kelly, and Jose Quintero.

Absent: Village Clerk, Martha M. Barton

Also present were:

Deputy Village Clerk, Crystal Tovar; Village Attorney, Burt Odelson; Administrators, Ken Teppel and Lucas Rickelman; Finance Director, Rosa Cojulun; Director of Public Works, Andres Orrego; Police Chief, Michael Rompa; Fire Chief, Jeff LaJoie; Deputy Fire Chief Chris Jostes; IT Manager, Phillip Chau; and Director of Community Development, Matt Eastman.

Absent: None

**JOURNAL OF PROCEEDINGS:**

Motion Quintero, second Kelly to approve the minutes of the regular meeting April 08, 2025, as submitted by the Village Clerk.

Voice vote. Motion carried.

**APPROVAL OF AGENDA/ADDITIONS:**

Village Attorney Odelson indicated that there were corrections to the Agenda. Item F.1, (Resolution 25R-021), was removed from the agenda.

Approval of the Agenda as revised:

Motion: Lawler  
Second: Carpanzano  
Voice Vote: Motion Carried

**APPROVAL AND SWEARINGS-IN OF APPOINTMENTS AND REAPPOINTMENTS –  
BOARDS AND COMMISSIONS:**

1. Special Events Commission

Motion to Reappoint:

- Maria Velasquez – Chair, One Year Term

Motion: Doris  
Second: Lawler  
Voice Vote: Motion Carried

The Mayor conducted the swearings-in.

Motion to Appointment and Swear-In

- Edward Doherty – New Commissioner, Two Year Term

Motion: Quintero  
Second: Carpanzano  
Voice Vote: Motion Carried

The Mayor conducted the swearing-in.

Motion to Approve for Reappointment - Commissioners – Two Year Term

- Frank Blood
- Donna Niven

Motion: Lawler  
Second: Doris  
Voice Vote: Motion Carried

These Commissioners will be sworn in by the Village Clerk at a later date.

**PROCLAMATIONS:**

- Arbor Day – April 26, 2025; accepted by Kevin Engel, Forestry Foreman

**PUBLIC HEARING Re: Bolingbrook Fiscal Year 2025-2026 Proposed Budget for All Funds:**

Motion to open Public Hearing

Motion: Lawler  
Second: Quintero  
Voice Vote: Motion Carried

Public Comments: None

Motion to close Public Hearing:

Motion: Kelly  
Second: Carpanzano  
Voice Vote: Motion Carried

**PUBLIC COMMENTS:**

Sean Salisbury, a resident for forty-one years, had questions regarding Resolution 25R-027. Mr. Salisbury stated that he was trying to understand what this resolution meant. The Mayor deferred to Village Administrator Lucas Rickelman who explained there is a need for transportation accommodation when planning or improving roads. They need to consider all types of transportation needs, not just for cars but also those of pedestrians, bikes, and other mobility options. It doesn't mean every street will get a sidewalk or bike lane, but if those users are present, there should be safe and practical accommodations. It's about making street crossings safer by guiding people to use designated areas. Also, for federal funding, we need to follow a complete streets policy, which means designing roads with everyone in mind. Whether it's a new project or resurfacing, there should always be an assessment of the needs of pedestrians and cyclists and design accordingly.

**BILL APPROVAL**

Motion Lawler second Doris to approve expenditures submitted as:

Bill Listing A: Payables in the amount of \$ 664,772.88  
Bill Listing B: Payables in the amount of \$ 253,180.73  
Total:\$ 917,953.61

(Copies were made available in the Finance Department, Clerk's Office, and on the Village website.)

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**TAX RECEIPTS:**

February 2025 State Income Tax - \$1,296,581.22, a 13.3% increase from a year ago.

January 2025 Sales Tax - \$4,346,844.83, a 42.6% increase from a year ago.

February 2025 Motor Fuel Tax - \$280,653.85, a 6.8% increase from a year ago.

January 2025 State Administrative Fee - \$35,477.65

**RESOLUTIONS:**

**RESOLUTION 25R-022**

**APPROVING A MATERIALS MANAGEMENT AGREEMENT WITH SYNAGRO CENTRAL LLC**

Motion Kelly, second Lawler to adopt a resolution approving a materials management agreement with Synagro Central LLC.

Synagro Central LLC transports and disposes biosolids from the Village's wastewater plants. Agreement is for five years commencing 05/01/25 and ending 04/30/30. Total cost of \$942,000.00. Reviewed and approved by the Public Services Committee.

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-023**

**AUTHORIZING SUBURBAN LABORATORIES INC. TO PERFORM LAB ANALYSIS OF PROCESS AND NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) FOR FISCAL YEAR 2025-2026**

Motion Kelly, second Lawler to adopt a resolution authorizing Suburban Laboratories Inc. to perform lab analysis of process and national pollutant discharge elimination system (NPDES) for Fiscal Year 2025-2026.

Suburban Laboratories Inc. performs testing for quality control, regulatory compliance and process optimization at the Village's water reclamation facilities. Testing is required by the EPA. Estimated cost is \$165,000.00 for FY 2025-2026. Reviewed and approved by the Public Services Committee

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-024**

**APPROVING AN AGREEMENT WITH LUMOS FIBER OF ILLINOIS, LLC FOR USE OF THE PUBLIC WAY AND TELECOMMUNICATION SERVICE PROVIDER FEES**

Motion Lawler, second Quintero to adopt a resolution approving an agreement with Lumos Fiber of Illinois, LLC for use of the public way and telecommunication service provider fees.

Lumos Fiber of Illinois, LLC offers a pure fiberoptic infrastructure for internet and phone service and requires use of the public way for wires, cables, conduits, etc. Lumos will be subject to a Village tax of 6% of the gross charge for telecommunications purchased at retail

as defined in 35 ILCS 636/5-7. This Agreement is for 10 years. Lumos is to submit a map of approved site locations within 30 days of execution of the Agreement. Reviewed and approved by Public Services Committee

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-025**  
**APPROVING THE PROPOSALS OF ROBE INC. FOR THE PHASE I RENOVATIONS OF TOWN CENTER RESTROOMS**

Motion Doris, second Carpanzano to adopt a resolution approving the proposals of Robe Inc. for the Phase I renovations of Town Center restrooms.

Current restrooms within the Town Center are outdated and inefficient. Robe Inc. will provide renovations such as painting, lighting and floor improvements. Phase I consists of Fire Department Women’s Bathroom (Work Order Price: \$78,645.02), Community Development Women’s Bathroom (Work Order Price: \$78,863.27), and Fire Department Men’s Bathroom (Work Order Price: \$62,404.48). Total cost not to exceed \$219,912.77, which is \$19,912.77 over the budgeted amount of \$200,000. Reviewed and approved by Public Services Committee

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-026**  
**APPROVING GENERAL LIABILITY INSURANCE COVERAGE RENEWALS FOR FISCAL YEAR 2025-2026**

Motion Quintero, second Lawler to adopt a resolution approving General Liability Insurance Coverage Renewals for Fiscal Year 2025-2026.

Mayor Alexander-Basta deferred to Village Administrator Ken Teppel, who explained that this resolution has to do with the annual General Liability insurance coverage renewal for General Corporate, which covers Public Works Fuel, Liquor Liability, Wastewater and Village Property

(including Bolingbrook Golf Course and Bolingbrook Clow Airport). Amount not to exceed \$1.8. million.

The renewal policy begins May 1, 2025, and expires April 30, 2026. Two proposals were presented to the Board; Option #1 at approximately \$1.593 million, and Option #2 at \$1.796 million. Administrator Teppel provided some context: last year the Village paid about \$1.3 million, and expected costs to be closer to \$1.5 million this year. After review, the Finance Committee recommended the first proposal, at approximately \$1.593 million. This figure includes increased coverage, particularly of more of our vehicles and the golf course. Though a higher figure of almost \$1.8 million may appear in the resolution, it is a “not to exceed” number; the actual recommendation is to approve the lower option of \$1.593 million, not the full \$1.8 million. Insurance will be paid through Alliant/Mesirow Insurance Services and CCMSI will remain Third Party Administrator. Reviewed and approved by Finance Committee.

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-027**  
**APPROVING A VILLAGE COMPLETE STREETS POLICY**

Motion Lawler, second Doris to adopt a resolution approving a Village Complete Streets Policy.

Policy will accommodate the needs of all users of the Village’s transportation network and increase the number of streets that incorporate shared access for bicycles, pedestrians and vehicles. Policy will assist in competitive grant opportunities. Reviewed and approved by Public Services Committee

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-028**  
**APPROVING A VILLAGE ADA TRANSITION PLAN**

Motion Quintero, second Doris to adopt a resolution approving a Village ADA Transition Plan.

Plan outlines the Village's current and future efforts to increase public accessibility in accordance with the Americans with Disabilities Act (ADA). The plan will assist in competitive grant opportunities. Reviewed and approved by Public Services Committee

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-029**

**APPROVING AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ENGINEERING CONSULTING SERVICES RELATED TO THE DESIGN OF A PRECISION APPROACH PATH INDICATOR (PAPI) AT BOLINGBROOK CLOW AIRPORT**

Motion Lawler, second Kelly to adopt a resolution approving an agreement with Kimley-Horn and Associates, Inc. for Engineering Consulting Services related to the design of a Precision Approach Path Indicator (PAPI) at Bolingbrook Clow Airport.

PAPI is a system of lights on the side of the airport runway threshold that provides visual descent guidance during final approach. This project is part of the IDOT Multi Year Transportation Improvement Program. The Village will cover initial engineering costs, with 90% reimbursed after expenditure. Total cost of \$61,145.97. Reviewed and approved by Public Services Committee

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-030**

**APPROVING THE EXTENSION OF AN AGREEMENT WITH AVALON PETROLEUM COMPANY FOR FUEL SUPPLY**

Motion Kelly, second Doris to adopt a resolution approving the extension of an agreement with Avalon Petroleum Company for fuel supply.

Extending the contract for fuel from Avalon for an additional year. Contract price of \$635,000.00, which is \$25,000.00 over the budgeted amount of \$610,000.00. Reviewed and approved by Public Services Committee

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**ORDINANCES:**

**ORDINANCE 25-011**

**AMENDING THE BOLINGBROOK ANNUAL BUDGET, 2024-2025 FISCAL YEAR**

Motion Lawler, second Carpanzano to pass an ordinance amending the Bolingbrook Annual Budget, 2024-2025 fiscal year.

Fiscal Year began May 1, 2024 and ends April 30, 2025. Total receipts from all sources including interfund transfers equals \$233,427,582.33. Total expenses from all funds, including capital improvements equals \$298,885,393.64. Reviewed and approved by all relevant Personnel

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**ORDINANCE 25-012**

**ADOPTING THE BOLINGBROOK ANNUAL BUDGET, 2025-2026 FISCAL YEAR**

Motion Quintero, second Lawler to pass an ordinance adopting the Bolingbrook Annual Budget, 2025-2026 Fiscal Year.

Fiscal Year begins May 1, 2025 and ends on April 30, 2026. Total receipts from all sources including interfund transfers equals \$212,500,252.51. Total expenses from all funds, including capital improvements, equals \$221,397,416.59. Published on April 10, 2025, pursuant to statute. Reviewed and approved by all relevant Personnel

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**ORDINANCE 25-013**

**AMENDING DIVISION 4 "BUSINESS DISTRICTS" OF ARTICLE II "DISTRICT REGULATIONS" OF CHAPTER 54 "ZONING" OF THE BOLINGBROOK VILLAGE CODE REGARDING BARBER AND BEAUTY SHOPS, INCLUDING NAIL AND TANNING SALONS**

Motion Lawler, second Doris to pass ordinance amending Division 4 "Business Districts" of Article II "District Regulations" of Chapter 54 "Zoning" of the Bolingbrook Village Code regarding Barber and Beauty Shops, including Nail and Tanning Salons.

Amends Zoning Code to change "barber and beauty shops, including nail and tanning salons" from a Permitted Use to a Special Use in the B2 and B3 Zoning Districts. Reviewed and approved by Plan Commission (PC 25.04)

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**QUESTIONS/COMMENTS FROM THE AUDIENCE/PRESS:**

None

**BOARD COMMENTS AND REPORTS:**

TRUSTEE LAWLER: Congratulated and thanked all the dedicated commissioners whose unique skills and passions contribute to the vitality of our Village.

The Bolingbrook Arts Council and Tailgaters in Bolingbrook are partnering to host a monthly Blues Lab Jam where local blues musicians play with, guide, and lead a jam session for students. This event highlights the importance of community involvement in education and the arts.

TRUSTEE ZARATE: Announced "Recycle Your Bicycle" now through Sunday, April 27 at Hidden Oaks Preserve. Drop off bikes and bike parts in any condition, no registration required.

TRUSTEE KELLY: Thanked all the commissioners who were sworn in.

Invited everyone to celebrate our 60<sup>th</sup> Anniversary with a tree planting ceremony at Jerry Hix Park at 10:00 a.m. Followed by the Arbor Day event at 11:00 a.m. in front of Village Hall.

TRUSTEE QUINTERO: Wished everyone a happy Earth Day.

The Bolingbrook Police Department will host a "Prescription Drug Take Back" event on Saturday, April 26, from 10:00 a.m. to 2:00 p.m. at 375 W. Briarcliff Road. Residents can safely dispose of expired or unused medications during this time.

TRUSTEE CARPANZANO: Invited residents to join the Bolingbrook Park District for a week of free family fun during "Week of the Young Child", on April 22-26. Highlights include a Taylor Swift Dance Party for ages 3-5 on Friday, April 25, from 10:00 a.m. to 10:45 a.m. at the Bolingbrook Recreation & Aquatic Center (BRAC).

TRUSTEE DORIS: Mentioned the Holi Mela event to be held on Saturday, April 26, at Central Park by the Annerino Center.

He also invited residents to attend the F.O.C.U.O.S Annual Gala on Friday, May 2, at the Bolingbrook Community Center.

MAYOR ALEXANDER-BASTA: Announced the shredding event on Saturday, April 26, at Town Center.

Also, on April 30, it's the PechaKucha to be held at Ashbury's at Boughton Ridge from 6:30 p.m. – 8:30 p.m.

Invited the community to the National Day of Prayer hosted at Bolingbrook Golf Club from 6:00 a.m. to 8:00 a.m. and Mother's Day Brunch, also at the Bolingbrook Golf Club, on May 11, from 9:00a.m. to 3:00 p.m.

The Mayor shared that the next board meeting will include the swearing-in of newly elected officials.

Also offered condolences to our Catholic Community after a recent passing of Pope Francis on Easter morning. Flags are half-staff in his honor across the nation.

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

Motion Quintero, second Doris to adjourn the meeting.

Voice vote. Motion carried and meeting adjourned at 8:22 p.m.



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Mary S. Alexander-Basta  
MAYOR

ATTEST:



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Crystal Tovar  
DEPUTY VILLAGE CLERK