

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF BOLINGBROOK – MAY 13, 2025**

**CALL TO ORDER:**

The Regular Meeting of the Mayor and Board of Trustees of the Village of Bolingbrook was called to order at the hour of 7:30 p.m. on May 13, 2025, in Bolingbrook, Illinois, by Mayor Mary S. Alexander-Basta.

**PLEDGE OF ALLEGIANCE:**

Mayor Mary S. Alexander-Basta requested Kadence Range, granddaughter of Deputy Mayor/Trustee Lawler, to lead the pledge to the Flag.

**ROLL CALL:**

Village Clerk, Martha M. Barton, called the roll:

Present were: Mayor Mary S. Alexander-Basta, Trustees Michael T. Lawler, Maria A. Zarate, Michael J. Carpanzano, Troy J. Doris, Jean M. Kelly, and Jose Quintero.

Absent: None

Also present were:

Deputy Village Clerk, Crystal Tovar; Village Attorney, Burt Odelson; Administrators, Ken Teppel and Lucas Rickelman; Finance Director, Rosa Cojulun; Director of Public Works, Andres Orrego; Police Chief, Michael Rompa; Fire Chief, Jeff LaJoie; Deputy Fire Chief Chris Jostes; IT Manager, Phillip Chau; and Director of Community Development, Matt Eastman.

Absent: None

**JOURNAL OF PROCEEDINGS:**

Motion Lawler, second Kelly to approve the minutes of the regular meeting April 22, 2025, as submitted by the Village Clerk.

Voice vote. Motion carried.

**APPROVAL OF AGENDA/ADDITIONS:**

Village Attorney Odelson indicated that there were no additions or corrections to the Agenda.

Approval of the Agenda as presented:

Motion: Quintero

Second: Doris

Voice Vote: Motion Carried

**REPORTS OF OFFICERS:**

**PROCLAMATIONS:**

a. Proclamations

1. National Police Week – May 11 to May 17, accepted by Sergeant Brandon Gentry
2. Poppy Days – May 16 to May 18, accepted by Felix Ramos and Larry Shaver
3. National Public Works Week – May 18 to May 24, accepted Director of Public Works Andres Orrego

**PRESENTATION**

Police Chief Rompa presented Administrator Teppel the first-place trophy won by the Bolingbrook Police Department in the annual recreational softball competition that includes teams from the Bolingbrook Police and Fire Departments, Public Works, and the Bolingbrook Park District.

**PUBLIC COMMENTS:**

None

**BILL APPROVAL**

Motion Zarate second Carpanzano to approve expenditures submitted as:

Bill Listing A: Payables in the amount of	\$1,278,905.78
Bill Listing B: Payables in the amount of	<u>\$1,840,611.58</u>
Total: \$3,119,517.36	

(Copies were made available in the Finance Department, Clerk’s Office, and on the Village website.)

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

**MOTIONS:**

**MOTION TO ACCEPT VERIFIED LOW BID FROM C. ACITELLI HEATING & PIPING CONTRACTORS IN THE AMOUNT OF \$1,968,000.00 FOR THE BOLINGBROOK TOWN CENTER ROOFTOP UNIT REPLACEMENT PROJECT:**

Motion Kelly, second Zarate to accept a motion to accept verified low bid from C. Acitelli Heating & Piping Contractors in the amount of \$1,968,000.00 for the Bolingbrook Town Center rooftop unit replacement project:

A total of seven (7) bids were received, with one bidder removed upon its request due to incorrect costs from manufacturer. The bids were evaluated by Millies Engineering Group, and they recommend awarding the bid to C. Acitelli Heating & Piping Contractors. The estimated construction cost is \$2,300,000.00. This action was reviewed and approved by the Public Services Committee.

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTIONS:**

**RESOLUTION 25R-021**  
**APPROVING AN EMPLOYEE PLACEMENT FEE AGREEMENT WITH GAD GROUP TECHNOLOGY, INC:**

Motion Quintero, second Zarate to adopt a resolution approving an employee placement fee agreement with Gad Group Technology, Inc.

GAD Group Technology, Inc. provides managed IT services to the Village subject to a contract, which includes a noncompetition clause prohibiting the Village from hiring GAD employees. This Placement Fee Agreement allows the Village to hire two full time IT consultants from GAD subject to a "placement fee" of \$40,000.00. The two consultants will work on site for help desk and technical support for Police and Town Center. This action was reviewed and approved by the Finance Committee.

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-031**  
**APPROVING A GENERAL SERVICE AGREEMENT WITH MUSIC SOLUTIONS FOR AUDIO, LIGHTING, VIDEO AND FOOD HANDLER LABOR SERVICES AT THE ROGER C. CLAAR PERFORMING ARTS CENTER:**

Motion Kelly, second Zarate to adopt a resolution approving a general service agreement with Music Solutions for audio, lighting, video and food handler labor services at the Roger C. Claar Performing Arts Center.

Music Solutions has provided audio, lighting, video, food handler and food safety labor for the Village since 2021. This is a two-year agreement terminating on April 30, 2027. There is a \$2.50 hourly rate increase due to an increase in insurance and administrative costs, for total budgeted amount of \$22,500.00. This action was reviewed and approved by the Finance Committee.

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-032**  
**REVISING THE FISCAL YEAR 2026 MOTOR FUEL TAX BUDGET AND RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE:**

Motion Carpanzano, second Kelly to adopt a resolution revising the Fiscal Year 2026 Motor Fuel Tax budget and Resolution for Maintenance under the Illinois Highway Code:

The Board previously adopted a MFT budget and Resolution for Maintenance, allocating \$8,073,920.00 from MFT funds for maintenance. This Resolution amends the prior budget and Resolution to reflect an amended allocation of \$1,209,549.12 of MFT funds. The remaining projects will be paid for with Rebuild Illinois (RBI) funds and MFT funds pursuant to Resolution 25R-033. This action was reviewed and approved by the Public Services Committee.

Administrator Rickleman commented that the feedback from a previous resolution on a paving program came back \$1 million under budget. By moving a few things around, while not changing what will actually be spent, we will be meeting IDOT requirements regarding the paperwork.

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**RESOLUTION 25R-033**  
**APPROVING AND ALLOCATING FUNDS FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE:**

Motion Quintero, second Lawler to adopt a resolution approving and allocating funds for improvement under the Illinois Highway Code:

This Resolution approves IDOT Resolutions allocating \$4,435,823.78 in Rebuild Illinois Funds and \$600,000.00 in MFT funds for road improvements in the Village. This action was reviewed and approved by all relevant personnel and officials.

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**ORDINANCES:**

**ORDINANCE 25-014**

**AMENDING CHAPTER 6 OF THE BOLINGBROOK VILLAGE CODE DECREASING CLASS "D-2" (FULL SERVICE) FROM SIXTEEN (16) TO FIFTEEN (15) AND CLASS "D-1" (OUTDOOR) FROM FIFTEEN (15) TO FOURTEEN (14) DANNY'S PIZZA & BURGER BAR II (641 E. BOUGHTON RD #105):**

Motion Lawler, second Kelly to pass an ordinance amending Chapter 6 of the Bolingbrook Village decreasing Class "D-2" (full-service) from sixteen (16) to fifteen (15) and Class "D-1" (outdoor)" from fifteen (15) to fourteen (14) Danny's Pizza & Burger Bar II (641 E. Boughton Rd #105):

Danny's Pizza and Burger Bar has closed and therefore the class of licenses must be decreased. This action was reviewed by all relevant personnel and officials.

ROLL CALL: Yea	6	Carpanzano, Doris, Kelly, Lawler, Quintero, Zarate
Nay	0	None
Absent	0	None
Abstentions	0	None

Motion carried.

**QUESTIONS/COMMENTS FROM THE AUDIENCE/PRESS:**

None

**TRUSTEE COMMENTS AND REPORTS:**

None

**PRESENTATION – RETIRING TRUSTEE MARIA ZARATE**

The Mayor presented retiring Trustee Maria Zarate with a crystal plaque and flowers in recognition of her 12 years serving on the Board of Trustees. Remarks by Trustee Zarate followed.

**MOTION TO ADJOURN SINE DIE**

Motion: Lawler  
Second: Kelly  
Voice Vote: Motion Carried

**CALL TO ORDER:**

Mayor Alexander-Basta called the new session of the board meeting to order.

**ROLL CALL:**

Village Clerk, Martha M. Barton, called the roll:  
Present were: Mayor Mary S. Alexander-Basta, Trustees Michael T. Lawler, Michael J. Carpanzano, Troy J. Doris, Trustee Jose Quintero, and Jean M. Kelly

**NEW BUSINESS:**

Motion to Acknowledge and Accept the Official Canvass and Proclamation of the Results for the Election Returns from Will and DuPage County Clerks for the April 1, 2025 Consolidated Election

Motion: Lawler  
Second: Quintero  
Roll Call Vote: Motion Carried

**OATH OF OFFICE/SWEARING-IN:**

Appellate Court Judge John C. Anderson Administered the Oath of Office to the Newly Elected Mayor, Village Clerk and Trustees, followed by remarks made by each.

1. Trustee Troy J. Doris
2. Trustee Bhavini K. Patel
3. Trustee Michael T. Lawler
4. Village Clerk Martha M. Barton
5. Mayor Mary S. Alexander-Basta

Retiring Trustee Zarate vacated her seat and new Trustee Patel took her place on the dais.

**PUBLIC COMMENTS/QUESTIONS:**

None

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

Motion Patel, second Kelly to adjourn the meeting.  
Voice vote. Motion carried and meeting adjourned at 8:40 p.m.

  
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Mary S. Alexander-Basta  
MAYOR

ATTEST:

  
\_\_\_\_\_  
Martha M. Barton  
VILLAGE CLERK