

**Bolingbrook Foreign Fire Insurance Board
Regular Meeting Minutes
January 23, 2023**

**Bolingbrook Fire Station 5
1900 Rodeo Drive, Bolingbrook, IL**

CALL TO ORDER

Chairman Brophy called the regular meeting of the Foreign Fire Insurance Board to order at 11:00 a.m.

ROLL CALL

Board Members Present: Chris Brophy, Chair
Joe Valach, Vice-Chair
Jeff LaJoie, Fire Chief
Dave Zelinski, Trustee
Michael J. Johnson, Trustee

Absent Member: Ryan Klavohn, Secretary / Treasurer
Gary Obidowicz, Trustee

Recording Secretary: Meghan Strimel

Public Present: Appendix A

PUBLIC COMMENT

None at this time.

APPROVAL OF MINUTES

- On a motion made by ZELINSKI and seconded by VALACH:
“Approve the minutes of the 4th quarter REGULAR meeting dated October 24, 2022 as circulated.”

ALL IN FAVOR. MOTION CARRIED.

TREASURER’S REPORT

- On a motion made by JOHNSON and seconded by VALACH:
“Approve the Treasurer’s Report as submitted.”

ROLL CALL:

Yea: 5 Brophy, Valach, LaJoie, Zelinski, Johnson

Nay: 0

Absent: 2 Klavohn, Obidowicz

MOTION CARRIED.

- *There are still some outstanding purchases from previous meeting that still need to be received/paid.*
- *Balance as of 12.31.2022 is \$292,861.05.*

OLD BUSINESS

Procurement Card “P-Card” process is still ongoing.

NEW BUSINESS

REQUESTS FOR REVIEW/APPROVAL:

- 1. Flow Testing Equipment for SCBA and Dive Components, submitted by Jack Jans.**
 - Equipment to provide required flow testing of SCBA and dive equipment per OSHA and NFPA standards.
 - Vendor will train SCBA personnel on G1 SCBA and mask repairs and be authorized to do repairs on equipment.
 - Currently, costs approximately \$4,500/year to have equipment tested by 3rd party.
 - Annual Fee for calibration/maintenance of equipment for approximately \$1,200, to be included in the department budget.
 - 8-12 month wait time for unit to be received.
- **On a motion made by LaJOIE and seconded by JOHNSON:**
“Approve the purchase of Flow Testing Equipment from Air One Equipment and Interspiro in the amount NOT TO EXCEED \$31,000.”

ROLL CALL:

Yea:	5	Brophy, Valach, LaJoie, Zelinski, Johnson
Nay:	0	
Absent:	2	Klavohn, Obidowicz

MOTION CARRIED.

- 2. Replacement Mattresses for Fire Station 3 and Fire Station 4, submitted by Sean Neville.**
 - Building Maintenance has a line item of \$3,500/year for mattress replacement for all five (5) stations. Not enough to replace.
 - Current mattresses are worn and provide little to no support.
 - Researched Sleep Number, Stearns & Foster, Beauty Rest, and Sealy Hybrid mattresses.
 - Mattress covers can be purchased with the incentive given for purchases through Mattress Firm.
 - Mattresses should last 8-10 years.
 - Department will contribute the \$3,500 from the Building Maintenance budget.

- On a motion made by ZELINSKI and seconded by VALACH:
 “Approve the purchase of 12 Stearns & Foster mattresses from Mattress Firm in the amount NOT TO EXCEED \$20,000.00.”

ROLL CALL:

Yea: 5 Brophy, Valach, LaJoie, Zelinski, Johnson
Nay: 0
Absent: 2 Klavohn, Obidowicz

MOTION CARRIED.

3. Strut System, submitted by Rich Kostelz.

- Outfit Engine 3 with the same strut system on Engine 2 and Engine 5.
- Keep equipment uniform.
- Received \$5,000 grant for purchase. Waiting for monies to come in.

- On a motion made by VALACH and seconded by ZELINSKI:
 “Approve the purchase of a Texas 3 Point Strut System from AEC Safety in the amount NOT TO EXCEED \$9,000.00.”

ROLL CALL:

Yea: 5 Brophy, Valach, LaJoie, Zelinski, Johnson
Nay: 0
Absent: 2 Klavohn, Obidowicz

MOTION CARRIED.

4. Earmarking Funds, requested by Chief LaJoie:

- Requesting to “Earmark” funds for a future Public Safety Training Facility.
- A committee will be established in February 2023 to include members from FD, PD, PW, and Executive.
- If the project does not work, funds will go back to the board.
- Will be applying for grants, federal funding, etc.
- Looking for ideal location in town.
- Estimated cost - \$3,000,000, would like to ask the board to contribute approximately 25%.

- On a motion made by JOHNSON and seconded by LaJOIE:
 “Earmark 25% of the Boards current existing monies available, plus 25% of November 2023 funds, plus 25% of November 2024 funds, to put toward a Public Safety Training Facility. A “sunset clause” is established for November 2025 if no movement on facility and funds will be returned to the board.”

ROLL CALL:

Yea: 5 Brophy, Valach, LaJoie, Zelinski, Johnson
Nay: 0
Absent: 2 Klavohn, Obidowicz

MOTION CARRIED.

NEXT MEETING

Next regular meeting scheduled for April 24, 2023 at 11:00 am.

ADJOURNMENT

- On a motion made by ZELINSKI and seconded by JOHNSON:
“Adjournment at 11:35 a.m.”

ALL IN FAVOR. MOTION CARRIED.

Chris Brophy, Chair

Date

APPROVED AT THE 07/31/2023 REGULAR MEETING

Ryan Klavohn, Secretary/Treasurer

Date

Prepared by: Meghan Strimel

Appendix A

Foreign Fire Insurance Board
REGULAR MEETING
JANUARY 23, 2023

Public Present – Please Print

Name

1. Kevin Bramwell
2. Dave Butcher
3. Rich Kostelz
4. JEAN NEVILLE
5. Jack Jms
6. Michael Lupo
7. Kyle Lerner
8. Dan Kerkstra
9. Tony Peloso
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____