



# MINUTES

## Bolingbrook IT Commission

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*Date | time* 03-01-18 | 7:15pm *Meeting called to order by* Jerry Gynac

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### In Attendance

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Commissioners Present: J. Gynac, G. Arrington, E. Laffoon, K. Natschke, S. Walker, T. Greathouse, L. Anumalasetty, B. Dennis

Commissioners Not Present: T. Fink, T. Washington, L. Cooper, R. Stork, M. Walker

Guests:

IT Liaison: James Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed and adopted by the IT commissioners present.

Minutes of the meeting were recorded by Commissioner Kapadia

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### Approval of Minutes

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The minutes were reviewed from the February 15<sup>th</sup> meeting and were approved.

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### Reports of Officers and Executive Committee

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Jerry reported that we now have all Commissioner vacancies filled.

New name badges for the Commissioners that don't have a name badge and Village access badge.

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## Content Committee – Gwen Arrington (Chair)

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No Report

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## Advisory Committee – Lawrence Cooper (Chair)

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No Report

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## Special Events Committee – Diana Walker (Chair)

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Briefly looked at the Lands' end catalog.

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## Unfinished Business

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- Indexing BCTV Content, Commissioners to sign up for recording and indexing Board and Planning meetings.
- Commissioner Gynac to update the roster.

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## New Business

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- T. Greathouse to provide James documents to digitized for Illinois Bicentennial/Village of Bolingbrook Social Media Promotion. Discussed options on promoting the event. VOBITC to sponsor the event.
- Speak with BCTV to do a commercial for ITC.
- Cybersecurity seminars will be structured as one per quarter on a subject of interest. Suggestions Included Senior Seminar, Safety and Security for Kids on the internet, A live presentation on BCTV that will be recorded and rebroadcast. The month of October will be Cyber Security Month and the IT commission would develop programs for that. Commissioner Gynac suggested we work with BCTV to record some sessions for On Demand.
- Commissioner proposed that VOBITC take on the Cybersecurity seminar for at least a year.
- Briefly discussed logo for VOBITC graphic logo. To be discussed further in next meeting.
- Bolingbrook Website Updates: James requested the IT commission review and report any errors or issues experienced on the Bolingbrook website and app. He would like the commission to help managing those changes but will wait to make specific request when needed. Fonts on websites for our website.

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## Announcements

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None

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## Good of the Order

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Social event for IT Commissioners. IT Director looking at replacing EarthChannel with a different product.

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## Next Meeting

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03-15-18 7:00pm, Board Room

Motion to adjourn was made at 8:07 pm and was passed unanimously.