



MINUTES

Bolingbrook IT Commission

Date | time 11-15-18 | 7:05pm *Meeting called to order by* Jerry Gynac

In Attendance

Commissioners Present: B. Dennis, R. Stork, K. Natschke, L. Anumalasetty, T. Washington, D. Walker, E. McIntyre, T. Greathouse, J. Gynac S. Mertes, S. Walker

Commissioners Not Present: E. Laffoon, G. Arrington, A. Kapadia

Guests:

IT Liaison: James Farrell (Not Present)

Pledge of Allegiance

The IT Commission rose and recited the Pledge of Allegiance.

Adoption of the Agenda

The agenda was distributed and adopted by the IT commissioners present. Minutes of the meeting were recorded by Commissioner E. McIntyre

Approval of Minutes

The minutes were reviewed from the November 1st. meeting and were approved.

Reports of Officers and Executive Committee

- The Beautification Commission web page draft was reviewed with users. We are waiting for the revised content to come back from the Beautification Commission. The page could be used as a template for future commission websites.
- Review of teams once more since they should be informal and flexible to respond to the needs of the commission. Labeling as teams counts thanks to the Opens Meeting Act and should be limited to 4 or less, otherwise there will be a majority of the quorum.
- The online survey results were sent out via email. Only a total of 6 respondents gave feedback.

Ideas such as a raffle to encourage more participation were discussed. The survey advertising will continue to the end of the calendar year and be reevaluated as to whether it should continue beyond that. The commission should make an agenda item in January while budget planning to debate a raffle component.

Content Committee – Gwen Arrington (Chair)

Nothing new to report.

Advisory Committee – Toni Washington (Chair)

BoxCast had to be returned to regular definition until the sound delay issue can be solved.

Special Events Committee – Diana Walker (Chair)

Nothing new to report.

Unfinished Business

- Content of the Bolingbrook mobile app was reviewed by the project team. Initial feedback was discussed and committee gave direction to team to further project. A visual presentation will be given at the next meeting of current content. The other commission member will review app to compile list of personal ideal features to submit.
- James was unable to meet with the website developers and will update when he is able.

New Business

- Award guidelines still need to be drafted.
- Vice chair vacancy. Please email Jerry G. so a blind count may be taken. He will send out a description of responsibilities.

Announcements

None

Good of the Order

Next Meeting

Motion to adjourn was made at 8:11 pm and was passed unanimously.

