



# MINUTES

## Bolingbrook IT Commission

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*Date | time* 11-29-18 | 7:02pm *Meeting called to order by* Jerry Gynac

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### In Attendance

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Commissioners Present: J. Gynac, A. Kapadia, R. Stork, K. Natschke, T. Washington, D. Walker, E. McIntyre, T. Greathouse, S. Mertes

Commissioners Not Present: S. Walker, E. Laffoon, B. Dennis, L. Anumalasetty, G. Arrington

Guests:

IT Liaison: James Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed and adopted by the IT commissioners present.

Minutes of the meeting were recorded by Commissioner A. Kapadia

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### Approval of Minutes

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The minutes were reviewed from the November 15<sup>th</sup>. meeting and were approved.

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### Reports of Officers and Executive Committee

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Tom Fink retires from IT Commission.

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### Content Committee – Gwen Arrington (Chair)

Commissioner Arrington working on commission website. The new website to be build using Wordpress.

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### Advisory Committee – Toni Washington (Chair)

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No Report

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### Special Events Committee – Diana Walker (Chair)

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No Report

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### Unfinished Business

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- Mobile App Review update by T. Greathouse. Commissioners to research other municipal mobile apps and provide recommendations next meeting.
- Recommendation language for awards by Ron.

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### New Business

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- Karl Natschke was voted to fill Vice Chair vacancy, nomination to be sent to Mayor for approval.
- Mrs. E. Laffoon to be awarded a plaque for her contribution to the IT Commission.
- J.Farrell to speak to Mayor about recognizing Tom Fink at the next board meeting.

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### Announcements

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New website design for [www.bolingbrook.com](http://www.bolingbrook.com) would take about 2-3 months.

Operation Christmas website to be created to make it end user friendly for Registration, static content, volunteers etc.

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### Good of the Order

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Research getting BCTV channel on Roku and Apple TV.

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### Next Meeting

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Motion to adjourn was made at 8:13 pm and was passed unanimously.