

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF BOLINGBROOK – SEPTEMBER 14, 2021**

**CALL TO ORDER:**

The Regular Meeting of the Mayor and Board of Trustees of the Village of Bolingbrook was called to order at the hour of 7:32 p.m., September 14, 2021, in Bolingbrook, Illinois, by Mayor Mary S. Alexander-Basta.

**PLEDGE OF ALLEGIANCE:**

Mayor Mary S. Alexander-Basta requested Dev Mittel to lead the pledge to the Flag.

**ROLL CALL:**

Village Clerk, Martha M. Barton, called the roll:

Present were: Mayor Mary S. Alexander-Basta, Trustees Michael J. Carpanzano, Troy J. Doris, Michael T. Lawler, Aimee A. Rupsis, Sheldon L. Watts and Maria A. Zarate.

Also present were:

Village Clerk, Martha M. Barton; Village Attorney, Burt Odelson, Co-Administrators, Ken Teppel and Lucas Rickelman; Director of Public Works, Ken Enda; Police Chief, Michael Rompa; Director of Community Development, Matt Eastman; Chief Information Officer, James Farrell, Finance Director, Rosa Cojulun; and Fire Chief, Jeff LaJoie.

Absent: None

**JOURNAL OF PROCEEDINGS:**

Motion Watts, second Carpanzano to approve the minutes of the regular meeting of August 24, 2021, as submitted by the Village Clerk.

Voice vote. Motion carried.

**APPROVAL OF AGENDA/ADDITIONS:**

Burt Odelson, Village Attorney, indicated that there were no additions or deletions to the agenda.

Motion Rupsis, second Zarate to approve the agenda as presented.

Voice vote. Motion carried.

**MAYOR COMMENTS:**

Mayor Mary Alexander-Basta acknowledged Joe Gross, Peggie McMillan, and the entire Civic and Cultural Affairs Commission, as well as the Bolingbrook Community Television Commission, for all of their efforts in making recent events, such as the Jubilee, El Grito, and the Pathways Parade and Fest, such a success.

**APPROVAL OF APPOINTMENTS – BOARDS AND COMMISSIONS:**

Motion Watts, second Doris to approve the appointment of Ed Przyzycki to the Bolingbrook Community (BCT) Commission.

Voice vote. Motion carried.

Mayor Basta administered the Oath of Office to the newly approved Commissioner.

Motion Lawler, second Carpanzano to approve the appointments of Jose DeLaTorre, Amy Kennedy, and Heladio Kennedy to the Civic and Cultural Affairs Commission.

Mayor Basta administered the Oath of Office to the newly approved Commissioners.

**PROMOTIONS/SWEARING IN:**

None

**PROCLAMATIONS:**

- POW/MIA Recognition Day – Accepting the proclamation were John Davin, Commander, VFW Post 5917; Herschel Nelson, Commander, American Legion Post 1288; Larry Shaver, Service Officer, VFW Post 5917; Greg Palmer, Adjutant, American Legion Post 1288; Robin Sutton, Jr. Vice Commander of American Legion Post 1288; and Robert Adame, Judge Advocate of VFW Post 5917. In his remarks, Commander Davin encouraged residents to wear red on Fridays in support of our men and women in uniform, and thanked BFD for already doing so.
- “Help the Knights of Columbus’ Help Citizens with Intellectual Disabilities Days” – Tootsie Roll Drive. Accepting the proclamation were Joe Schelli, Grand Knight, Knights of Columbus Council 6521; Joe Freeman, Grand Knight, Knights of Columbus Council 11092; and other members of the Knights of Columbus.

**PUBLIC COMMENTS:**

None

**BILL APPROVAL:**

Motion Rupsis, second Lawler to approve expenditures submitted as Bill Listing A - Payables in the amount of \$933,455.76. Bill Listing B - Pre-paids in the amount of \$1,615,292.32, totaling \$2,548,748.08. (Copies were made available in the Finance Department and the Village Clerk's Office.)

ROLL CALL:	Yea	6	Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate
	Nay	0	None
	Absent	0	None
	Abstentions	0	None

Motion carried.

**MOTIONS:**

None

**RESOLUTIONS:**

**RESOLUTION 21R-057**

**AUTHORIZING PROPOSAL FROM G. FISHER COMMERCIAL CONSTRUCTION, INC. FOR STAIRWELL SMOKE ENCLOSURE FOR FIRE STATION NO. 1:**

Motion Doris, second Rupsis to adopt a resolution approving proposal from G. Fisher Commercial Construction, Inc. for stairwell smoke enclosure for Fire Station No.1.

This Resolution is approving construction of a stairwell enclosure of the open stairwell at Fire Station Number 1. This enclosure will provide a secure means of egress for fire personnel to exit the building in the event of a fire on the main floor. This is an approved 2021/2022 annual budget item and the total cost is \$41,275.96. This item was reviewed and approved by the Public Safety Committee.

ROLL CALL:	Yea	6	Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate
	Nay	0	None
	Absent	0	None
	Abstentions	0	None

Motion carried.

**RESOLUTION 21R-058**

**APPROVING PURCHASE UNDER THE SUBURBAN PURCHASING COOPERATIVE CONTRACT #182 FOR A REPLACEMENT FORD F550 SERVICE BODY:**

Motion Carpanzano, second Zarate to adopt a resolution approving a purchase under the Suburban Purchasing Cooperative Contract #182 for a replacement Ford F550 Service Body.

This purchase is for a replacement Ford F550 Service Body. EJ Equipment is to assemble maintainer equipment onto Ford F550 body. This is replacement for Unit 2022, a 2008 Ford F550. The service body will be used like a mobile shop for Utilities and the Utilities Division will use it for treatment facility and sewer collection infrastructure maintenance. The total cost is \$147,029.00. This item was reviewed and approved by the Public Services Committee.

ROLL CALL:	Yea	6	Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate
	Nay	0	None
	Absent	0	None
	Abstentions	0	None

Motion carried.

**RESOLUTION 21R-059**

**APPROVING PURCHASE FROM MCCANN INDUSTRIES PER SOURCEWELL CONTRACT #32119-CNH REPLACEMENT ONE CASE 621G WHEEL LOADER:**

Motion Lawler, second Rupsis to adopt a resolution purchase from McCann Industries per Sourcewell Contract #32119-CNH replacement one case 621G Wheel Loader.

This purchase is for a replacement of unit 202, a 2008 Case 621E Loader. A wheel loader is also known as a bucket loader. This will be used for loading salt into plow vehicles, snow removal, clearing of courts and smaller parking areas and used by concrete, asphalt sections on roadway projects. This is a 2021-2022 budgeted item and is for a total cost of \$187,690.00. This item was reviewed and approved by the Public Services Committee.

ROLL CALL:   Yea    6    Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate  
              Nay    0    None  
              Absent 0    None  
              Abstentions 0   None

Motion carried.

**RESOLUTION 21R-060**

**APPROVING PURCHASE FROM MCCANN INDUSTRIES PER SOURCEWELL CONTRACT #32119-CNH REPLACEMENT ONE CASE CX26C MINI EXCAVATOR:**

Motion Watts, second Rupsis to adopt a resolution approving a purchase from McCann Industries per Sourcewell Contract #32119-CNH replacement one case CX26C mini excavator.

This purchase is for new equipment for sewer excavation and repairs. The new vehicle will provide access to residential property for sewer repair/replacement and will help provide less intrusion to private property. This is a 2021-2022 budgeted item at a total cost of \$40,398.00. Reviewed and approved by the Public Services Committee.

ROLL CALL:   Yea    6    Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate  
              Nay    0    None  
              Absent 0    None  
              Abstentions 0   None

Motion carried.

**RESOLUTION 21R-061**

**APPROVING AGREEMENT WITH ILLINOIS CONVENIENCE & SAFETY CORPORATION REGARDING TRANSIT SHELTERS:**

Motion Rupsis, second Doris to adopt a resolution approving an agreement with Illinois Convenience & Safety Corporation regarding transit shelters.

This renewal agreement establishes terms under which the Village will allow IC & SC to locate, maintain and construct local transit advertising shelters within the Village's right-of-ways. The Village will receive 20% of the gross billings generated by the rental space of shelters within the Village but not less than \$500 per shelter, per year. Reviewed and approved by the Public Services Committee.

ROLL CALL:   Yea    6    Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate  
                   Nay    0    None  
                   Absent 0    None  
                   Abstentions 0   None

Motion carried.

**RESOLUTION 21R-062**

**APPROVING CONTRACT WITH HARRIS GOLF CARTS FOR THE PURCHASE OF GOLF CARTS, GOLF UTILITY CARTS AND THE LEASE OF GPS EQUIPMENT:**

Motion Lawler, second Zarate to adopt a resolution approving contract with Harris Golf Carts for the purchase of golf carts, golf utility carts and the lease of GPS Equipment.

This Resolution allows the Village to replace existing equipment at the Bolingbrook Golf Club. The equipment must be ordered now in order for a May/June 2022 delivery. Money from the golf club's operational budget will repay the cost of the equipment in six (6) installments per year over five (5) years. The total cost is \$686,360.00, which includes the trade in value of the existing equipment at a total amount of \$237,450. Reviewed and approved by the Public Services Committee

ROLL CALL:   Yea    6    Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate  
                   Nay    0    None  
                   Absent 0    None  
                   Abstentions 0   None

Motion carried.

**ORDINANCES:**

**ORDINANCE 21-043**

**ADOPTING AND ENACTING A NEW CODE FOR THE VILLAGE OF BOLINGBROOK, ILLINOIS; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE:**

Motion Watts, second Carpanzano to pass an ordinance adopting and enacting a new code for The Village Bolingbrook, Illinois; providing for the repeal of certain ordinances not included therein, providing a penalty for the violation thereof; providing for the manner of amending such code, and providing when such code and this ordinance shall become effective.

This Ordinance recodifies the Village Code. There has never been a total legal review and recodification process by a code company of the Village's Municipal Code in Village history. Former Clerk, Carol Penning, initiated this process. The Village Board approved the recodification of the Village Code per Resolution 19R-024 on April 30, 2019. The Municode Corporation took the current Village Code and reviewed it to identify areas that were incomplete, obsolete or inconsistent with state law and gave the code an improved and modernized organizational scheme so sections of the code were relocated. Grammatical and

style issues within the code text were also corrected or improved. Village staff then initiated the laborious process of reviewing the proposed draft of the code and made suggestions. Other than removing obsolete sections of the code that are no longer relevant, such as water system billing, volunteer fireman and reserve officers, there were no substantive changes to the code in this ordinance. The code will now be available online in the next 24-48 hours and will be easily searchable

ROLL CALL:   Yea    6    Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate  
              Nay     0    None  
              Absent  0    None  
              Abstentions 0   None

Motion carried.

**ORDINANCE 21-044**  
**ESTABLISHING FEES, CHARGES, AND OTHER REGULATORY MEASURES (FEE SCHEDULE):**

Motion Watts, second Rupsis to pass an ordinance establishing fees, charges, and other regulatory measures (fee schedule).

This Ordinance approves all the fees in the Village. Please note, the fees are not being increased in this ordinance, they remain the same as set forth in the original code before the recodification, but now will be set forth in a separate fee schedule. This will make it easier for the public to find any Village fees

ROLL CALL:   Yea    6    Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate  
              Nay     0    None  
              Absent  0    None  
              Abstentions 0   None

Motion carried.

**ORDINANCE 21-045**  
**AMENDING CHAPTER 46 "TAXATION" OF THE BOLINGBROOK MUNICIPAL CODE TO IMPOSE A MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX:**

Motion Lawler, second Rupsis to pass an ordinance amending Chapter 46 "Taxation" of The Bolingbrook Municipal Code to impose a Municipal Cannabis Retailers' occupation tax.

This Ordinance imposes a 3% sales tax on any retail sale of adult use cannabis within the Village. The Village does not currently have any adult use cannabis dispensaries, but if it does in the future this Ordinance is necessary to ensure the business is taxed by the Village. This Ordinance must be passed prior to October 1, 2021 in order for the State to collect and distribute any adult use cannabis sales tax revenue to the Village in 2022.

During discussion, Trustee Watts mentioned the social equity component of the cannabis issue, and proposed that the Village make a special effort to engage all resources in support of this component.

ROLL CALL:    Yea    6    Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate  
                   Nay    0    None  
                   Absent 0    None  
                   Abstentions 0    None

Motion carried.

**ORDINANCE 21-046**  
**AMENDING CHAPTER 13 OF THE MUNICIPAL CODE DECREASING CLASS “D” FROM EIGHTEEN (18) TO SEVENTEEN (17) AND CLASS “D-1” FROM TWENTY-FOUR (24) TO TWENTY-THREE (23) – FRANCESCA’S BOLINGBROOK, LLC (641 E. BOUGHTON ROAD, #155):**

Motion Carpanzano, second Zarate to pass an ordinance amending Chapter 13 of the Municipal Code decreasing class “D” from eighteen (18) to seventeen (17) and class “D-1” from twenty-four (24) to twenty-three (23) – Francesca’s Bolingbrook, LLC (641 E. Boughton Road, #155).

Francesca’s Bolingbrook, LLC doing business as Francesca’s at the Promenade has closed its’ doors. The decrease to both the Class “D” full service license and the Class “D-1” outdoor license is to reflect the closing of the restaurant

During discussion, Trustee Lawler mentioned that all Francesca’s locations have closed, not just the Bolingbrook location.

ROLL CALL:    Yea    6    Carpanzano, Doris, Lawler, Rupsis, Watts, Zarate  
                   Nay    0    None  
                   Absent 0    None  
                   Abstentions 0    None

Motion carried.

**QUESTIONS FROM THE AUDIENCE/PRESS:**

- Resident Aarty Singla raised the issue of the high water bills. Her concerns were addressed by Co-Administrator Lucas Rickelman.
- Resident James Wolfgang had a question about non-transport billing by the BFD. Chief Jeff LaJoie responded, and Co-Administrator provided additional information about fees and billing.

**TRUSTEE COMMENTS AND REPORTS:**

**TRUSTEE RUPSIS**

- Congratulated the new commissioners.
- Expressed appreciation to the Civic and Cultural Affairs for all of their efforts with all of the Village’s events, especially the recent Pathways Parade and Fest.
- Reminded residents of the Little Raiders Preschool Lab on September 15<sup>th</sup>.
- Mentioned the Rockin’ the Cause event on Sept. 19<sup>th</sup> to raise funds to provide band instruments to under-resourced students.

### **TRUSTEE LAWLER**

- Followed up Trustee Rupsis' comment on Rockin' the Cause with information on where to find the line-up of bands performing (which includes the Cryan' Shames and the Chicago Experience Tribute Band), and mentioning that those bands donate their time for the event.
- Thanked the new commissioners for stepping up to serve the community.
- Announced the Knights of Columbus golf outing on Sept. 26<sup>th</sup>.
- Mentioned the Bolingbrook Lions Club's Meet & Greet on Sept. 20<sup>th</sup>.

### **TRUSTEE CARPANZANO**

- Congratulated the newly-sworn commissioners, and mentioned that the upcoming Community Matters edition on Sept. 21<sup>st</sup> will be about the Village's commissions and how one can become involved.
- Gave kudos to all those who made the Pathways Parade such a success, with a special shout-out to the Finance Department's creative float.
- Acknowledged Chief Rompa's meaningful 9/11 ceremony at Village Hall.
- Mentioned the Citizens Against Abuse Virtual 5k Run/Walk fundraising event taking place between Sept. 13<sup>th</sup> and Sept. 16<sup>th</sup>.
- Announced the Bolingbrook Food Truck Rally on Oct. 15<sup>th</sup>, sponsored by the Bolingbrook High School Music Boosters.

### **TRUSTEE DORIS**

- Gave kudos to the community for the way it came together and supported several successful events celebrating our local cultures; i.e. The Taste of Pakistan, El Grito, and the Pathways Parade.
- Mentioned two upcoming blood drives sponsored by the American Red Cross on Sept. 17<sup>th</sup> and Sept. 24<sup>th</sup>, stressing the need for donated blood.
- Encouraged residents to reach out to their elected officials regarding the cannabis issue, to engage in conversation, and provide their input.

### **TRUSTEE WATTS**

- Expressed appreciation for the strong close to the year's events, and thanked the BFD and BPD as well as all those in the BCT and CACA commissions for a successful parade.
- Congratulated the new commissioners.
- Mentioned that the Bolingbrook Community Chorus is looking for participants. Rehearsals are ongoing on Tuesday evenings at Fire Station #5, and that their winter concert is December 5<sup>th</sup>.
- Announced the 4<sup>th</sup> Annual Fall Craft & Vendor show at the Promenade on Sept. 24<sup>th</sup>-25<sup>th</sup>.

**TRUSTEE ZARATE**

- Thanked all of the residents who came out to the Village's events, especially to the recent parade, and expressed her thanks for all those who helped make the events possible.
- Announced the LaBranche Family Foundation 5<sup>th</sup> Annual Masquerade Ball & Fundraiser on Friday, Oct. 1<sup>st</sup> at the Bolingbrook Golf Club.
- Mentioned that the Cheesy Pretzel 5k/1mile walk is scheduled for Sunday, October 10<sup>th</sup> at the Bolingbrook Promenade. Registration is open at [www.cheesypretzel5k.com](http://www.cheesypretzel5k.com).

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**


Motion Lawler, second Zarate to adjourn the meeting.

Voice vote. Motion carried and meeting adjourned at 8:41 p.m.



Mary S. Alexander-Basta  
MAYOR

ATTEST:



Martha M. Barton  
VILLAGE CLERK



# Proclamation

## FIRE PREVENTION WEEK

October 3<sup>rd</sup> through October 9<sup>th</sup>, 2021

**WHEREAS**, the Village of Bolingbrook is committed to ensuring the safety and security of all those living in and visiting Bolingbrook; and

**WHEREAS**, Bolingbrook residents should identify places in their home where fires can start and eliminate those hazards; and

**WHEREAS**, working smoke alarms in the home reduce the risk of dying in a reported fire by more than half; and

**WHEREAS**, Bolingbrook residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

**WHEREAS**, Bolingbrook residents should test all smoke and CO alarms monthly. Press the test button to make sure the alarm is working; and

**WHEREAS**, Bolingbrook residents should listen for the sound of the smoke alarm and when it sounds respond by going outside immediately to the designated meeting place; and

**WHEREAS**, Bolingbrook residents listen to the smoke alarm, if the alarm continues to chirp, replace the batteries, or if the alarm is more than 10 years old, it is time to replace the alarm; and

**WHEREAS**, Bolingbrook's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

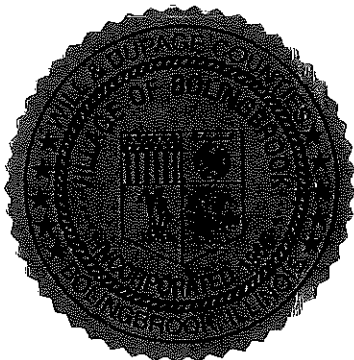
**WHEREAS**, Bolingbrook residents should know the difference between the sound of a smoke alarm and a carbon monoxide alarm – three beeps for smoke alarms and four beeps for carbon monoxide alarms; and

**WHEREAS**, the 2021 Fire Prevention Week theme, "Learn the Sounds of Fire Safety" effectively serves to remind us that we need to take personal steps to increase our safety from fire.

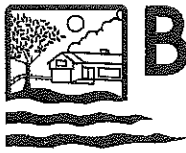
**NOW, THEREFORE**, I, Mary S. Alexander-Basta, Mayor and the Board of Trustees of the Village of Bolingbrook, Will and DuPage Counties, Illinois, do hereby proclaim October 3<sup>rd</sup> – 9<sup>th</sup>, 2021, as Fire Prevention Week throughout this village, and I urge all the people of Bolingbrook to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of Bolingbrook's fire and emergency services during Fire Prevention Week 2021.

**Given under my hand and the Corporate Seal of the Village of Bolingbrook**

this 28<sup>th</sup> day of September, 2021



  
\_\_\_\_\_  
**Mary S. Alexander-Basta**



# Proclamation

## FILIPINO AMERICAN HISTORY MONTH OCTOBER 2021

**WHEREAS**, in 2009, the United States Congress proclaimed the month of October as **FILIPINO AMERICAN HISTORY MONTH**, and in 2011 in recognition of the contributions Filipino Americans have made to the State of Illinois, the Governor issued a Proclamation declaring October as Filipino American History Month in Illinois; and

**WHEREAS**, the earliest documented Filipino presence in the continental United States was on October 18, 1587 in Morrow Bay California, via the Spanish galleon ship *Nuestra Senora de Esperanza*; and

**WHEREAS**, Filipino Americans are now the second most populous Asian group in the United States; and

**WHEREAS**, Filipino Americans are well known for serving in all branches of the U.S. Armed Forces as early as the War of 1812, in the U.S. Civil War, in World Wars I & II, and in all the other subsequent U.S. Wars up to the wars in Iraq and Afghanistan; and

**WHEREAS**, Bolingbrook's vibrant Filipino American community has strengthened the cultural fabric and demographic landscape of our village and in 2008 the Village of Bolingbrook proudly entered into a relationship with **San Pablo City in the Philippines as its Sister City**; and

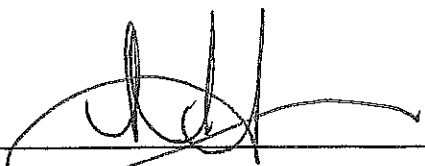
**WHEREAS**, the celebration of the Filipino American History Month in October provides an opportunity to celebrate the heritage and culture of Filipino Americans and their immense contributions to business and technology, science and medicine, and education and arts to the growth prosperity and overall development of our Village and Country; and

**NOW THEREFORE**, I, Mary Alexander-Basta, Mayor of the Board of Trustees of the Village of Bolingbrook, Will and DuPage Counties, Illinois, do hereby proclaim October 2021 as **FILIPINO AMERICAN HISTORY MONTH** in Bolingbrook, and celebrate and promote the history, culture and contributions Filipino Americans have made to our Village and to our nation, and urge all residents to join in celebrating Filipino Americans who call Bolingbrook home.

**Given under my hand and the Corporate Seal of the Village of Bolingbrook**

this 28<sup>th</sup> day of September, 2021



  
\_\_\_\_\_  
**Mary S. Alexander-Basta**